

Response to Pre-bid clarification Dated 24th August, 2018**For****RFP FOR ENGAGEMENT OF AUDITORS FOR DISTRICT WISE FINANCIAL AUDIT OF SEWA KENDRAS**

S.No	RFP Page #	Clause/Annexure/Article/Schedule	Content of RFP requiring Clarification(s)/Section heading	Response
1.	2	Bid Data Sheet- Descriptions and Objectives of the Assignments	Basic records on the basis of which the audit and reconciliation to be done. What are these basic records and what is the certainty of the availability of records?	Audit and reconciliation to be done on the basis of challans, acknowledgement receipts and reports generated from system or available in physical form etc. The records are available at District / Sub-Division/ Tehsil level.
2.	2	Bid Data Sheet- Cost of Tender Document	The cost of the tender document of Rs. 5000/- as mentioned in the bid data sheet, whether it includes EMD?	No, the EMD (Rs. 5000 per District) has to be submitted in addition to Tender document fee.
3.	13	12- Performance Guarantee	The qualified and selected applicant shall submit irrevocable performance bank guarantee, from a scheduled or nationalized commercial bank, at the time of signing the agreement	Please refer Corrigendum.
4.	13	12-b Performance Guarantee	The successful applicant shall provide a Bank Guarantee amounting to 10% of the amount of all the districts awarded to Audit Firm towards Performance Guarantee in favor of "The Member Secretary, PSeGS" payable at Mohali for the agreement period plus 3 months- Bank guarantee of 10% of which amount?	It shall be 10% of the Contract value awarded to the bidder.
5.	13	14- Time schedule and deliverables	The time schedule of 8-weeks be extended to 16 weeks keeping in view the volume of work	Please refer Corrigendum.
6.	14	14-d: 14- Time schedule and deliverables	The structure of audit report is yet to be decided	Structure of report will be finalized in consultation with selected CA firm(s).
7.	16	18. Payment Terms	Payment terms has been stated to be paid after the acceptance of the audit report. Who will accept the audit report and what will be the period of acceptance?	Please refer Corrigendum.
8.	16	18. Payment Terms	The payment term is not defined	Please refer Corrigendum.
9.	16	21. Location of Audit:	Whether records will be available at Sewa Kendras or at district head office?	Records are available at District/ Sub-Division/ Tehsil levels.
10.	24	Annexure B-e	CVs to be submitted as per the required manpower	The bidder shall submit the CVs of the proposed manpower for the engagement.

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11.	NA	NA	Bidding for a quotation is not permitted by the Institute of Chartered Accountant of India. We would suggest that Professional fee should be fixed by the Society keeping in view the time required for the audit based on the present structure of salary and other expenses. The most suitable criteria will be fee based upon per transaction	Please refer Corrigendum.
12.	NA	NA	Expression of interest should be invited from CA firm taking in to consideration marking system having eligibility requirement for more transparent and value additional professional services	As per RFP
13.	NA	NA	Please provide with list of service wise Government fee and Facilitation charges	Please refer RFP for number of transactions. The service wise Government fee and Facilitation charges will be shared with the successful bidders.