

GOVERNMENT OF PUNJAB
DEPARTMENT OF FINANCE
(FINANCE PERSONNEL BRANCH-II)

NOTIFICATION

The June, 2015

No. / /2015-3FP2/ .—In exercise of the powers conferred by the proviso to article 309 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Punjab is pleased to make the following rules, further to amend the Punjab Civil Services Rules, Volume-II, namely: –

RULES

1. (1) These rules may be called the Punjab Civil Services (First Amendment) Rules, Volume-II, 2015.

(2) They shall come into force at once.

2. In the Punjab Civil Services Rules, Volume-II, (hereinafter referred to as the said rules), in rule 1.1 –

(1) after sub-rule (a) the following Note shall be inserted, namely:–

“Note.—See proviso to rule 1.2 of Volume I (Part I) of these rules.”

(2) in sub-rule (d), clauses (ii) and (iii) and notes thereunder shall be omitted.

3. In the said rules, the rules 1.2-A and 1.2-B shall be omitted.

4. In the said rules, in rule 2.2, in sub-rule (a).–

(1) for the words “forty rupees” the words “three thousand five hundred” shall be substituted.

(2) for the word, “Gazetted”, the words and letters ‘Group ‘A’ or Group ‘B’ ’ shall be substituted.

5. In the said rules, in the Annexure referred to in rule 2.7, –

(1) for para 2, the following para 2 shall be substituted, namely:–

“2. Where death occurs in harness or the employee is permanently disabled and rendered unfit for further service, the payment of *ex-gratia* grant shall be made at the rate of one lakh rupees on a uniform basis.

Note.–The amount of *ex-gratia* grant mentioned above is effective from the 1st day of January, 2006.

(2) in para 3, the words “The term “emoluments” for this purpose shall mean the pay an employee would have drawn had he not been absent from duty or under suspension as defined in rule 2.44 of the Punjab Civil Service Rules, Volume I, Part I, and will also include Dearness Pay.” shall be omitted.

(3) in para 5, for the words, “regardless of the fact whether the concerned Government employee was gazetted or non-gazetted”, the words “irrespective of the group of service to which the concerned Government employee belonged” shall be substituted.

(4) in sub-para (i) of para 6, for the words “of one lac rupees”, the words and figures “in accordance with the provisions of sub-rule (2) of rule 8.32”, shall be substituted.

6. In rule 3.9, the Note shall be omitted.

7. In the said rules, in rule 3.13, in clause (1), for the words, “non-gazetted” the words and letters “Group ‘C’ or Group ‘D’ ” shall be substituted.

8. In the said rules, , in rule 3.17, –

(1) clauses (ii) and (iii) shall be omitted.

(2) after Note 2, the following Notes 3 and 4 shall be added: –

“Note 3. The entire service rendered by an employee as work-charged as also the service paid from contingencies, shall count as qualifying service: Provided that–

(i) such service is followed by regular employment;

(ii) there is no interruption in the two or more spells of service, or the interruptions are condonable under rule 4.23.

(iii) such service must be a full-time job.

Note 4. The entire adhoc service rendered by a Government employee may be counted as qualifying service : provided that–

(i) such service is followed by regular employment;

(ii) there is no interruption in the two or more spells of adhoc service and adhoc and regular service, or the interruptions are condonable under rule 4.23.

- (iii) such service must be a full-time job.
- (iv) recruitment to such service should have been through the Employment Exchange or by open advertisement.
- (v) The service rendered as adhoc employee must have been against a regular post/vacancy; and
- (vi) The conditions for eligibility such as academic qualifications, experience and age, at the time of such first adhoc temporary appointment should have been fulfilled.”

9. In the said rules, in rule 3.17A, in sub-rule (1), clauses (i) and (ii) shall be omitted.

10. In the said rules, in rule 3.29, in note 2, for the word “Gazetted”, the word and letter “Group ‘A’ and ‘B’ ” shall be substituted.

11. In the said rules, in rule 4.2, sub-rules (2) and (3) shall be omitted.

12. In the said rules, in rule 4.6A, Note 2 shall be omitted.

13. In the said rules, in rule 4.14 shall be omitted.

14. In the said rules, in rule 5.1, Note shall be omitted.

15. In the said rules, in rule 5.2, in Note 2, for the words “Punjab Civil Service (Punishment and Appeal) Rules,—vide Appendix 24 to Punjab Civil Service Rules, Volume I, Part II”, the words and figure “Punjab Civil Service (Punishment and Appeal) Rules, 1970” shall be substituted”.

16. In the said rules, in rule 5.3A, –

(1) in clause (a), for the words and sign “one-third” , the words “thirty per cent” shall be substituted.

(2) in clause (b), for the words and sign “two-thirds”, the words “seventy percent” shall be substituted.

(3) Note 1 shall be omitted.

17. In the said rules, in rule 5.19, in clause (b),–

(1) in sub-clause (1), for the word “Gazetted” the words and letters “Group ‘A’ or Group ‘B’ ” shall be substituted; and

(2) in sub-clause (2), for the word “Non-Gazetted” the words “Group ‘C’ or “Group ‘D’” shall be substituted.

18. In the said rules, in rule 5.21, in the Note, for the words “Class IV”, the words “Group D” shall be substituted.

19. In the said rules, in rule 5.32, in sub-rule (2), –

(1) in clause (i), the proviso shall be omitted.

(2) in clause (iii), for the word “forty”, the words “three thousand and five hundred” shall be substituted.

20. In the said rules, in rule 6.1,–

(1) for the words, “six months” the words, “three months” shall be substituted.

(2) after the existing rule, the following clarification shall be added, namely:—

“Clarification.—The fraction of a year equal to three months or above shall be treated as a completed six monthly period only in those cases where an employee has completed ten years of qualifying service. This benefit shall be available in the case of Death-cum-Retirement Gratuity also”.

21. In the said rules, in rule 6.2, Note 2 shall be omitted.

22. In the said rules, rule 6.3, shall be omitted.

23. In the said rules, rule 6.15A and the heading above it titled “A—GRATUITY” shall be omitted.

24. In the said rules, in chapter VI, in Section III, for the heading titled “New Pension Rules” the heading “Revised Pension Rules” shall be substituted.

25. In the said rules, for rule 6.16, the following rule 6.16, shall be substituted, namely: —

“6.16. A Government employee retiring in accordance with the provisions of these rules before completing the qualifying service of ten years shall not be entitled to any pension but he shall be entitled to a service gratuity calculated at the uniform rate of half month’s emoluments for every completed six monthly period of service.

26. In the said rules, for the existing rule 6.16A, the following rule 6.16A shall be substituted, namely:—

“6.16A. (1) Full pension to a Government employee, who retires on or after the 1st day of December, 2011, in accordance with the provisions of these rules, shall be admissible after rendering a qualifying service of twenty-five years and shall be calculated at the rate of fifty per cent of emoluments or average emoluments, whichever is more beneficial to him: Provided that the pension so calculated shall, in no case be, less than three thousand and five hundred rupees per month.

(2) In case the qualifying service of a Government employee is ten years or more but less than twenty-five years, the amount of pension shall be such proportion of the maximum pension admissible under sub-rule (1) as the qualifying service rendered by him bears to the maximum qualifying service of twenty-five years: provided that the pension so calculated, in no case, shall be less than three thousand and five hundred rupees per month.

Exception.—In the case of a Government employee who is a member of Punjab Civil Service (Judicial Branch), full pension, with effect from the 1st day of January, 2006, is admissible on the basis of a qualifying service of “twenty years”.

27. In the said rules, in rule 6.16AA,—

(1) in sub-rule (1), for the word “officer” the word “employee”, and for the words “additional gratuity” the letter and word “a gratuity”, shall, respectively be substituted.

(2) In sub-rule (2),–

(i) in clause (a), for the words “If an officer, who has completed five year’s qualifying service”, the words “If an employee” shall be substituted; and the words “In cases where the qualifying service, is less than the prescribed minimum (viz. 5 years), the deficiency should not be condoned” shall be omitted.

(ii) clause (b) shall be Omitted.

(3) for sub-rule (3), the following sub-rule shall be substituted, namely: –

“(3) In the case of Government employees retiring on or after the 1st day of January, 2006, the amount of gratuity will be 1/4th of the ‘emoluments’ of the employee for each completed six monthly period of qualifying service subject to 16½ (sixteen and a half) times the ‘emoluments’ in the case of Group ‘A’, Group ‘B’ and Group ‘C’ employees and 17½ (seventeen and a half) times the ‘emoluments’ in the case of Group ‘D’ employees, provided that in no case gratuity shall exceed ten lakh rupees. In the case of death of an employee in harness, the gratuity shall be admissible at the following rates: –

Qualifying Service	Amount of Death Gratuity
(i) Less than one year	Two times the emoluments.
(ii) One year or more but less than five years.	Six times the emoluments.

(iii) Five years and more but upto twelve years.	Twelve times the emoluments.
(iv) Above twelve years.	Half of the emoluments for each completed six monthly period of qualifying service subject to a maximum of thirty-three times (thirty-five in the case of Group 'D' employees) the emoluments and a ceiling of ten lakh rupees.

(4) In sub-rule (5), –

(i) for the words and letters figure and sign “Rs. 4,000” the letters, figures, words and signs “Rs. 77,000 and in the case of Government employees who are in receipt of Non-practising Allowance Rs. 85,000” shall be substituted.

(ii) after the word “Volume” the following words and sign shall be inserted, namely: –

“Volume: Provided that in case of all kinds of gratuity, dearness allowance admissible on the date of retirement or death shall also be treated as emoluments alongwith the emoluments defined in that rule.”

(iii) for the Note the following Note shall be substituted, namely: –

“Note.–In the case of a Government employee who during the currency of –

- (i) leave preparatory to retirement up to 300 days on full pay; or
- (ii) earned leave, earn an increment which is not withheld, he is entitled to count the pay which he would have drawn had he remained on duty, as “emoluments” for the purpose of death-cum-retirement gratuity under this sub-rule, even though the increase in pay is not actually drawn during leave.

(5) sub-rule (8), shall be omitted.

(6) in sub-rule (9), for the words “at such rate as may be specified by the Government” the words “at the rates applicable to deposits in General Provident Fund” shall be substituted.

28. In the said rules, in rule 6.16 B, –

(1) in sub-rule (2),–

(a) for the figure and letter “6.16A”, the figure and letters “6.16AA” shall be substituted; and

(b) words and figure “and rule 6.16” shall be omitted.

(2) in sub-rule (8),–

(i) for the words “Accountant General, Punjab”, the words “Head of the Department” shall be substituted;

- (ii) or the words “officer” the word “employee” and” for the words “Gazetted officer”
the words and letters “Group ‘A’ or Group ‘B’ employee” shall be substituted;
and
- (iii) for the word “non-gazetted officer”, wherever occurring, the word “Group ‘C’ or
Group ‘D’ employee”, shall be substituted.

29. In the said rules, for rule 6.16-C and its heading, the following heading and rule 6.16-C shall be substituted, namely: –

**“ C. DEATH/RETIREMENT BENEFITS FOR TEMPORARY
GOVERNMENT EMPLOYEES.**

6.16-C. (1) A temporary employee who may retire at the age of superannuation, or under the provisions of rule 5.32, or on compensation/invalid pension without confirmation on any post, shall be entitled to retiring/superannuation pension, compensation/invalid pension and service gratuity/death-cum-retirement gratuity, as the case may be, on the scale admissible to permanent employees.

(2) The family of a temporary Government employee who dies in harness, will be eligible for death gratuity on the scale provided in sub-rule (3) of rule 6.16AA, subject to the further conditions specified in this rule.

(3) The grant of gratuity under this rule will be subject to the service rendered by the Government employee concerned being held by the authority competent to appoint him to be approved and satisfactory. No gratuity will be admissible: –

- (a) in a case where the Government employee concerned resigns his post or
is removed/dismissed from public service:

- (b) to a probationer or other Government employee discharged for failure to pass the prescribed test or examination;
- (c) to a re-employed pensioner.”

30. In the said rules, in rule 6.17, –

(1) for sub-rule (1), the following sub-rule (1) shall be substituted, namely: –

“(1) The rate of family pension in respect of a Government employee who dies after retirement shall be as under: –

- (a) forty *per cent* of the pay subject to a minimum of three thousand and five hundred rupees if the pay of the deceased on the date of his retirement does not exceed ten thousand rupees.
- (b) thirty *per cent* of the pay subject to a minimum of four thousand rupees, if the pay of the deceased on the date of retirement exceeds ten thousand rupees”.

Note. – The above rates are effective from the 1st day of January, 2006.

(2) in sub-rule (3),–

- (a) in clause (b), the words “the marriage took place before the retirement of the Government employee and” shall be omitted.
- (b) for clause (d), the following clause (d), shall be substituted, namely: –

“daughters upto the age of twenty-five years irrespective of their marriage but unmarried daughters shall be included in the family irrespective of their age”

(c) in Note 2, for the words “will not”, the word “shall” shall be substituted.

(3) in sub-rule (4),—

(a) in clause (i), —

(i) for sub-clause (b), the following sub-clauses (b) and (c) shall be substituted,

namely: —

“(b) in the case of a son until he attains age of twenty-five years or till he starts earning his livelihood, whichever is earlier;

(c) to a daughter upto the age of twenty-five years irrespective of her marriage. But an unmarried daughter shall be entitled to family pension irrespective of her age:

Provided that family pension shall not be admissible to a daughter if she starts earning her livelihood,”

(ii) in the proviso, for the words “attaining the age of twenty-five years”, the words “becoming ineligible for family pension under sub-clauses (b) and (c)” shall be substituted; and in clause (i) of this proviso, for the words “attains the age of twenty-five years, or until he or she becomes ineligible for family pension under clause (b) whichever is earlier”, the words “until he

or she becomes ineligible for family pension under sub-clauses (b) and (c)” shall be substituted.

(4) Explanation (b) shall be omitted.

(5) in explanation (d), item (ii) shall be omitted.

(6) sub-rules (6), (7) and (14) shall be omitted.

(7) for sub-rule (11), the following sub-rule (11) shall be substituted, namely:–

“(11) In case both the wife and the husband are Government employees and are governed by the provisions of this scheme and one of them dies while in service or after retirement, the family pension in respect of the deceased Government employee shall become payable to the surviving husband or wife, as the case may be, and in the event of the death of the surviving husband or wife, the surviving child or children shall be granted two family pensions in respect of the deceased parents.”

31. In the said rules, for rule 6.17A, the following rule 6.17-A, shall be substituted,

namely: –

“6.17-A.(1) The rate of family pension in respect of a Government employee who dies in harness, for a period of first fifteen years from the date of death or till the Government employee would have attained the age of sixty-five years, had he survived , whichever period is less, shall be as follows:–

Pay on the date of death	Rate of Family Pension per month
If the pay does not exceed ten thousand rupees	Sixty per cent of the pay
If the pay exceeds ten thousands rupees	Fifty per cent of the pay subject to a minimum of six thousand rupees.

(2) The rate of family pension in respect Government employees who die in harness, after fifteen years from the date of his death or till the Government employee would have attained the age of sixty five had he survived, whichever period is less, shall be as follows: –

Pay on the date of death	Rate of Family Pension per month
If the pay does not exceed ten thousand rupees	Forty per cent of the pay subject to a minimum of Rs. three thousand five hundred
If the pay exceeds ten thousands rupees	Thirty per cent of per cent of the pay subject to a minimum of four thousand rupees.

Note. – The rates mentioned in this rule are effective from the 1st day of December, 2011

32. In the said rules for rule 6.18, the following rule 6.18 shall be substituted, namely: –

“6.18. In addition to the pension or family pension admissible under these rules, the old pensioners/family pensioners shall be entitled to an additional pension as given below : –

Age of the Pensioner or Family Pensioner	Additional Pension or Family Pension admissible
From 65 years to less than 70 years	Five percent
From 70 years to less than 75 years	Ten percent
From 75 years to less than 80 years	Fifteen percent
From 80 years to less than 85 years	Twenty-five
From 85 years to less than 90 years	Thirty-five
From 90 years to less than 95 years	Forty-five
From 95 years to less than 100 years	Fifty-five
100 years or more	Hundred percent

Notes.—(i) The additional pension/family pension admissible on attaining the age of 65 years or above, shall be admissible from the 1st day of the month in which the date of birth of a pensioner falls. Those pensioners/family pensioners whose date of birth falls on the first day of a month, shall also be entitled to additional pension/family pension with effect from the first day of that month.

(ii) The Accountant General (A&E), Punjab, shall ensure that the date of birth and the age of pensioner/family pensioner is invariably indicated in the form PEN-1 and the Pension Payment Order to facilitate payment of additional pension/family pension by the Pension Disbursing Authority as soon as it becomes due. The amounts of pension/family pension and additional pension/family pension shall be shown distinctly in the Pension Payment Order.

(iii) The benefit of additional pension or family pension shall also be admissible

to the pensioners/family pensioners belonging to the All India Services of Punjab cadre.

(iv) If the date of birth is not recorded in the Pension Payment Order or the office record, additional pension/family pension shall be payable on the basis of any one of these documents: PAN Card, Matriculation Certificate, Passport, and Adhaar Card (if it contains date of birth). A pensioner, who cannot produce any of the these documents, shall be asked to produce a certificate of age from the Chief Medical Officer of the district in which he/she resides and his/her eligibility for the payment of additional pension shall be determined on the basis of the age adjudged by the said medical authority.

(v) The provisions of this rule are effective from the 1st day of December, 2011.

33. In the said rules in rule 6.19-C,

- (1) after the words “dearness pay”, the sign and words “,special pay and non-practicing allowance” shall be inserted; and
- (2) before Note 1, the following explanation shall be inserted, namely: –

“Explanation.—With effect from the 1st day of December, 2011, secretariat pay admissible to certain categories of employees borne on the establishment of Punjab Civil Secretariat and equivalent offices is also included in the emoluments for the purposes of this rule. This benefit, however, shall not be admissible to those

employees who belong to other services, cadres or establishments, but are posted in the aforesaid offices.”

(3) in Note 5, for the words “not exceeding one hundred and twenty days, or during the currency of leave preparatory to retirement up to one hundred eighty days on full pay or during the first one hundred and twenty days of any period of earned leave exceeding one hundred and twenty days”, the words “or during the currency of leave preparatory to retirement up to three hundred days” shall be substituted.

(4) Note 6 shall be omitted.

(5) in Note 7, the words and figure “and rule 7.19” shall be omitted.

34. In the said rules, in rule 6.24, –

(1) in sub-rule (1), the Note shall be omitted.

(2) in sub-rule (2), in the Note.–

(a) for the word and figure “180 days”, the word and figure “300 days” shall be substituted.

(b) the words “not exceeding one hundred and twenty days, or during the first one hundred and twenty days of any period of earned leave exceeding one hundred and twenty days” shall be omitted.

(3) In sub-rule (3), for the word and figure “class IV”, the word and figure “Group D” shall be substituted.

35. In the said rules, in rule 6.25, the words “gazetted or non-gazetted”, shall be omitted.

36. In the said rules, in rule 6.26, in clause (B), in sub-clause (i), for the figures, letters and brackets “6.16(A)(3)”, the figures, brackets and letters, “6.16AA(3)” shall be substituted; and for the words, figures and brackets “clause (b) of sub-rule (2) of rule 6.16(A)” the words “ that rule” shall be substituted.

37. In the said rules, in rule 6.26, clause (C) shall be omitted.

38. In the said rules, in rule 6.28, in sub-rule (5), the proviso shall be omitted.

39. In the said rules, in rule 6.30,—

(1) in sub-rule (1), in clause (vi), for the words “one thousand rupees” the words “thirty thousand rupees” shall be substituted.

(2) in sub-rule (2), for the word, figure and letter “rule 9.2A”, the word and figure “rule 9.16” shall be substituted.

40. In the said rules, in rule 7.13, —

(1) and in Note 5 thereunder, for the letters and figure “Rs. 40”, the letters, sign and figure “Rs. 3,500” shall be substituted.

(2) in Note 6, the words “and is therefore, not entitled to Sterling Overseas Pay unless it is admissible in similar circumstances if a new entrant is recruited” and the brackets and words “(including overseas pay)”, shall be omitted.

41. In the said rules, for rule 7.18, the following rule 7.18, shall be substituted, namely: —

7.18. (1) The initial pay of a civil pensioner, on re-employment, shall be fixed at the same stage as the last pay drawn by him before retirement and the pension (before commutation) shall be reduced from the pay so fixed. He will continue to draw separately any pension sanctioned to him and shall retain any other form of retirement benefits.

(2) Once the initial pay of re-employed civilian pensioner has been fixed in accordance with the provisions of sub-rule (1), he shall be entitled to draw normal increments on this pay (before reduction of pension) in the re-employed post: provided that his pay and the pension (before commutation), taken together, shall not, in any case, exceed seventy-seven thousand rupees.

42. In the said rules, after rule 7.19, the following rules 7.20 and 7.21, shall be inserted, namely: –

“7.20 (1). The initial pay of an ex-servicemen pensioner, who at time of retirement, was holding a post, other than a post in the rank of a Commissioned Officer, shall be fixed at the minimum of the time scale of the post to which he is re-employed. In addition, he shall continue to draw separately any pension sanctioned to him for military service and he shall also retain any other form of retirement benefits received for military service.

(2) Once the initial pay of re-employed ex-servicemen pensioner has been fixed in accordance with the provisions of sub-rule (1), he shall be entitled to draw normal increments in the time scale of the re-employed post: provided that his pay and the pension (before commutation), taken together, shall not, in any case, exceed seventy-seven thousand rupees.

7.21.(1) If an ex-servicemen pensioner, at the time of retirement, was holding a post, in the rank of a Commissioned Officer, his initial pay, on re-employment in the civil post, shall be fixed at the same stage as the last pay drawn before retirement. However, he shall be allowed the Grade Pay of the re-employed post. In such cases, the non-ignorable part of the pension shall be reduced from the pay so fixed.

(2) Once the initial pay of re-employed civilian pensioner has been fixed in accordance with the provisions of sub-rule (1), he shall be entitled to draw normal increments on this pay (before reduction of non-ignorable part of pension) in the re-employed post: provided that his pay and pension (before commutation), taken together, shall not, in any case, exceed rupees seventy-seven thousand rupees.

Illustration.—If a Colonel, whose last pay drawn before retirement was Rs. 61,700 (Pay in the pay band, Rs. 53,000 plus Grade Pay of Rs. 8,700), is re-employed as Deputy Secretary with a Grade Pay of Rs. 7,600, his pay on re-employment, shall continue to be Rs. 61,700. However, his Grade Pay on re-employment shall be Rs.7,600 and the Pay in

the pay band shall be Rs. 54,100 (61,700 minus 7,600). Thereafter, the non-ignorable part of the pension shall be reduced from the pay so fixed.

Note.—Military Service Pay shall not be admissible to an ex-serviceman pensioner who is re-employed in a civil post.

43. In the said rules, in rule 7.26,—

(1) in sub-rule (1), —

(a) for the words “State Services Class I”, the words “State Services Group ‘A’ ” shall be substituted; and

(b) in the proviso, the words “or during the period of refused leave” shall be omitted.

(2) in sub-rule (7), in clause (b), for the word and figure “Class I” the word and letter “Group ‘A’” shall be substituted.

44. In the said rules, in rule 7.27, in sub-rule (b), for the words “Provincial Service Class I”, the words “State Service Group ‘A’ ” shall be substituted.

45. In the said rules, in rule 8.26,—

(1) in sub-rule (4), for the note, the following note shall be substituted, namely.—

“Note.—A list of injuries deemed to result in permanent total disablement and permanent partial disablement is given in Annexure to this Chapter.”

(2) sub-rules (5), (6) and (7) shall be omitted.

46. In the said rules, for rule 8.31, the following rule shall be substituted, namely.—

“8.31. (1) The basic criteria for making an award under the rules in this Chapter is whether the death or disability of a person is attributable to service or aggravated by service.

(2) For assessing the extent of disability, the injuries mentioned in Annexure ‘A’ to this Chapter shall be taken into account. The Medical Board shall have due regard to the percentage of loss of earning capacity in relation to different types of injuries specified in the said Annexure.

Note.—The List of Injuries contained in Annexure to this chapter is based on the injuries mentioned in Schedule I of the Workmen’s Compensation Act, 1923 (Act No. 8 of 1923).”

47. In the said rules, in Chapter VIII, for Schedules I, II and III, the following Annexure shall be substituted, namely.—

“ANNEXURE

[Referred to in Note below rule 8.26(4) and rule 8.31]

**LIST OF INJURIES DEEMED TO RESULT IN
PERMANENT TOTAL DISABLEMENT**

Sr. No.	Description of injury	Percentage of lose of earning capacity
1	Loss of both hands or amputation at higher sites.	100
2	Loss of a hand and a foot	100
3	Double amputation through leg or thigh or amputation through leg or thigh on one side and loss of other foot	100
4	Loss of sight to such an extent as to render claimant unable to perform any work for which eyesight is essential	100
5	Very severe facial disfigurement	100
6	Absolute deafness	100

LIST OF INJURIES TO RESULT IN PERMANENT PARTIAL DISABILITIES Amputation cases–Upper limbs (either arm)		
1	Amputation through shoulder joint	90
2	Amputation below shoulder with stump less than 8” from tip of acromion	80
3	Amputation from 8” from tip of acromion to less than 4½” below tip of olecranon	70
4	Loss of a hand or of the thumb and four fingers of one hand or amputation from 4½” below tip of olecranon	60
5	Loss of thumb	30
6	Loss of thumb and its metacarpal bone	40
7	Loss of four fingers of one hand	50
8	Loss of three fingers of one hand	30
9	Loss of two fingers of one hand	20
10	Loss of terminal phalanx of thumb	20
Amputation cases-Lower Limbs		
11	Amputation of both feet resulting in end-bearing stumps.	90
12	Amputation through both feet proximal to the metatarso phalangeal joint	80
13	Loss of all toes of both feet through the metatarso phalangeal joint	40
14	Loss of all toes of both feet proximal to the proximal inter phalangeal joint	30
15	Loss of all toes of both feet distal to the proximal interphalangeal joint	20
16	Amputation at hip	90
17	Amputation below hip with stump not exceeding 5” in length measured from tip of trechanter	80
18	Amputation below hip with stump exceeding 5” in length measured from tip of great trechanter but not beyond middle thigh.	70
19	Amputation below middle thigh to 3½” below knee	60
20	Amputation below knee with stump exceeding 3½” but not exceeding 5”	50
21	Amputation below knee with stump exceeding 5”	40
22	Amputation of one foot resulting in end-bearing	30

23	Amputation through one foot proximal to the metatarso phalangeal joint	30
24	Loss of all toes of one foot through the metatarso phalangeal joint.	20
Other injuries		
25	Loss of one eye, without complications, the other being normal	40
26	Loss of vision of one eye, without complications or disfigurement of eye-ball, the other being normal	30
A–Fingers of right or Left hand		
Index finger		
27	Whole	14
28	Two phalanges	11
29	One phalanx	9
30	Guillotine amputation of tip without loss of bone	5
Middle finger		
31	Whole	12
32	Two phalanges	9
33	One phalanx	7
34	Guillotine amputation of tip without loss of bone	4
Ring or little finger		
35	Whole	7
36	Two phalanges	6
37	One phalanx	5
38	Guillotine amputation of tip without loss of bone	2
B–Toes of right or left foot Great toe		
39	Through metatarso-phalangeal joint	14
40	Part, with some loss of bone	3
Any other toe		
41	Through metatarso-phalangeal joint	3
42	Part, with some loss of bone	1
Two toes of one foot, excluding great toe		
43	Through metatarso-phalangeal joint	4
44	Part, with some loss of bone	2
Three toes of one foot, excluding great toe		
45	Through metatarso-phalangeal joint	6
46	Part, with some loss of bone	3
Four toes of one foot, excluding great toe		
47	Through metatarso-phalangeal joint	9
48	Part, with some loss of bone	31

Note.–Complete and permanent loss of the use of any limb or member referred to in this Schedule shall be deemed to be the equivalent of the loss of

that limb or member.

48. In the said rules, for the rules 8.32, 8.33 and 8.34, the following rules 8.32, 8.33 and 8.34 shall be substituted, namely.–

“8.32. (1) If death of an employee occurs on or after the first day of January, 2006, in performance of duty such as dealing with riots, terrorist attack or enemy action, the family of such a Government employee shall be entitled to an *ex-gratia* grant of ten lakh rupees on a uniform basis.

(2) In case of accidental or homicidal death of a Government employee occurring on or after the 1st day of December, 2011, during the performance of duty, the family of such employee shall be entitled to the *ex-gratia* grant of five lakh rupees on a uniform basis.

(3) The amount of *ex-gratia grant* specified in sub-rule (2), shall also be payable to a Government employee who incurs complete permanent disability during the performance of duty: Provided that in the case of those employees who incur partial permanent disability during the performance of duty, *ex-gratia* grant payable under this rule, shall be in proportion to the percentage of partial permanent disability incurred by him.

8.33. (1) The rates of special family pension admissible to the family of a Government employee who, while performing his duties dies as a result of attack by or

during action against extremists, dacoits, smugglers or anti-social elements, shall be as under : –

- (a) From the date following the date of death of the employee till the date he would have attained the age of superannuation had he survived. Equal to the last pay drawn by the deceased Government employee on the date of his death.
- (b) For the period beyond the notional date of superannuation mentioned at (a) above.
- (i) sixty per cent of the pay where the pay of the deceased Government employee on the date of death does not exceed ten thousand rupees.
- (ii) fifty per cent of the pay subject to a minimum of six thousand rupees, if the pay of the deceased employee on the date of death exceeds ten thousand rupees.

(2) A Government employee who, as a result of action against extremists, dacoits, smugglers or anti-social elements, suffers hundred per cent disability and becomes dependent on somebody else for his day to day activities, shall be entitled to a Constant Attendant Allowance at the rate of three thousand rupees per month in addition to the other benefits admissible to him under the rules in this chapter.

8.34. (1) If the death of a Government employee occurs due to causes attributable to service, the dependent members of the family of the Government employee shall, in

addition to *ex-gratia grant* admissible under sub-rule (2) of rule 8.32, be entitled to a consolidated family pension at the following rates: –

(a) sixty *per cent* of the pay where the pay of the deceased Government employee on the date of death does not exceed ten thousand rupees.

(b) fifty *per cent* of the pay subject to a minimum of six thousand rupees, if the pay of the deceased employee on the date of death exceeds ten thousand rupees.

(2) If the disability suffered by a Government employee is due to causes attributable to service and the employee is retained in Government service, he shall be paid an *ex-gratia grant* under sub-rule (3) of rule 8.32. In addition, he shall be entitled to draw pensionary benefits under the ordinary pension rules applicable on the date of his retirement.

(3) The procedure for payment of family pension under these rules to the members of the families of the deceased shall be the same as is applicable in the case of family pension admissible under rule 6.17 of this Volume. Where the deceased has left neither widow nor child, total pension at one-half rate of the pension admissible to the family of the deceased shall be paid to the dependent parents, sisters and brothers jointly or individually on production of a certificate of dependence issued by the Deputy Commissioner concerned.

Note 1.—In sanctioning pensions to parents of deceased Government employees the sanctioning authorities should attach the following conditions:—

- (i) that the award is subject to review should the pecuniary circumstances of the pensioner change, and
- (ii) that any such change of circumstances is to be promptly reported by the pensioner to the sanctioning authority.

Note 2.—If any of the widows, children, father, mother or minor brothers or sisters is denied any share in the property of the Government employee, under a will or deed made by him, such a person shall be ineligible to receive any award under these rules and the benefit will pass on to the next eligible person.

49. In the said rules, for the rule 8.35, the following rule shall be substituted, namely.—

“8.35. (1) A family pension will take effect from the day following the date of death of the Government employee or from such other date as the competent authority may decide.

(2) For the purpose of a family pension under these rules, the definition of family shall be the same as prescribed in rule 6.17(3).”

50. In the said rules, for the rule 8.37, the following rule 8.37 shall be substituted, namely.—

“8.37. (1) Where a pensioner is killed by extremists, dacoits, smugglers or anti-social elements as a retaliation for some action taken by him against them, in the

performance of his duty while in service, the family of such pensioner, shall be granted special *ex-gratia grant* and special family pension at the same rate as are applicable to the Government employees. The pay drawn by him at the time of retirement shall be reckoned for this purpose. The Deputy Commissioner of the District where death has occurred shall certify that he has been killed in the manner indicated above.

(2) If a State Government pensioner is permanently incapacitated with the disability of sixty percent and above, by the extremists, dacoits, smugglers or anti-social elements, as a result of retaliation, he shall also be treated at par with Government employee for the purposes of special pension. The Pension Sanctioning Authority should obtain a Certificate from Deputy Commissioner of the District in which the pensioner has been disabled by an act of retaliation in the manner indicated above.

(3) If a close relation of a Government employee or a pensioner, i.e. wife/husband, son, daughter, brother, sister, father or mother is killed or disabled by extremists, dacoits, smugglers or anti-social elements as a retaliation for any action taken by Government employee or pensioner in the performance of duties while in service, the family of the deceased and in case disability is hundred percent, if he is not a State Government employee, shall be granted family pension at one and a half

times the rates applicable to private individuals mentioned in rule 8.38. The Deputy Commissioner of the District, where death has occurred, shall certify that he has been killed in the manner indicated above.

51. In the said rules, for rule 8.38, the following rule 8.38 shall be added, namely.—

“8.38. The following conditions shall regulate the grant of pensions to the dependents of private individuals who are killed while assisting State authorities in their tasks of maintaining law and order :—

(1) Pensions will be granted only in exceptional circumstances to the dependents of private individuals who are killed while engaged in operation of exceptional risk such as the dispersal of unlawful assemblies, suppression of riots, the arrest of dangerous criminals or fighting dacoits or raiders across the border.

(2) No pension will be sanctioned except after the necessary medical report and the report of the Accountant-General has been obtained: Provided that if the individual lost his life in circumstances which render it impossible to procure a medical report, reliable evidence of the actual occurrence of death may be accepted in lieu thereof.

(3) (a) When any claim for pension under these orders arises, the Inspector-General of Police or the Head of Department in which the claim arises will hold a formal enquiry, taking evidence as to —

(i) the circumstances in which the life was lost;

(ii) the relationship and the pecuniary circumstances of the claimants.

(b) He will then submit the case, with a statement of the circumstances, through the usual channel to the Finance Department. The application should be in the Form Pen. 2A.

(4) The rate of family pension to the dependents of private individual, in the case of death and the rate of disability pension for disability of sixty percent and above shall be three thousand and five hundred rupees per month. If the disability caused to a private individual is less than sixty percent, he shall be paid one-time compensation in accordance with the provisions of sub-rule (3) of rule 8.32. The provisions of Annexure to this Chapter shall form the basis for determining the percentage of disability caused to a private individual: Provided that the person concerned is not in receipt of any benefit under any other scheme of the Department of Social Welfare of the State Government. Before granting pension under these rules, a certificate to the effect that beneficiary concerned has not been granted any such benefit by the Department of Social Welfare of the State Government, shall be obtained from that department.

(5) Where the deceased has left neither widow nor child, total pension at one-half rate of pension admissible under this rule to the family of the deceased shall be paid to the dependant parents, sisters and brothers jointly or individually on production of a

certificate of dependence issued by Deputy Commissioner concerned.

(6) (1) A family pension granted under this rule shall take effect from the date following the date of death of the person concerned or from such date as the competent authority may decide.

(2) The procedure for payment of family pension under these rules to the members of the families of the deceased shall be the same as is in vogue in the case of normal family pension admissible under rule 6.17.

Note 1.—The cases of those private individuals, who engage themselves in any of the operations referred to above, of their own free will, should also be treated as covered under this rule.

Note 2.—A family pension granted to a posthumous child should commence from the date of his/her birth and not from the date of death of his/her father.

52. In the said rules, in rule 9.9, in sub-rule (3), in clause (a), in sub-clause (ii), for the words, “one thousand rupees”, the words “thirty thousand rupees” shall be substituted.

53. In the said rules, in rule 9.11, the proviso shall be omitted.

54. In the said rules, in rule 9.13, for the words “at the rate of five per cent per annum on the amount of gratuity”, the words “at the rates applicable to deposits in General Provident Fund” shall be substituted.

55. In the said rules, in rule 9.17, in sub-rule 5, for the words, “one thousand rupees”, the words “thirty thousand rupees” shall be substituted.

56. In the said rules, for rule 9.19, the following rule shall be substituted, namely: –

“**9.19.** When a Government employee retires from service, an office order shall be issued to this effect specifying the date of retirement, within a week of such date, and a copy of thereof shall be forwarded immediately to the Accountant General, Punjab:

Provided that where an office order regarding the grant of leave preparatory to retirement to a Government employee is issued, a further office order that the Government employee has actually retired, on the expiry of such leave, shall not be necessary unless the leave is curtailed and the retirement is for any reason antedated or postponed.”

57. In the said rules, the rules 10.8 and 10.9 shall be omitted.

58.. In the said rules, in rules 10.13, in sub-rule (b), in clause (i), for the letters, sign and figure “Rs. 2,500” the letters, sign and figure “Rs.25,000”, shall be substituted: and for the letters, sign and figure “Rs. 5,000”, the letters, sign and figure “Rs.50,000”, shall be substituted.

59. In the said rules, for rule 11.1, except the Notes, the following rule shall be substituted, namely,–

“11.1. (1) A Government employee shall be entitled to commute for a *lump sum* payment any portion of pension consisting of whole rupees not exceeding the portion as may be specified by the Government from time to time; provided that maximum portion of pension which may be commuted on or after the 1st day of April, 2014, shall not exceed thirty percent

of the pension which has been granted or may be granted to a Government employee under the provisions of these rules:

Provided further that a Government employee against whom judicial or a departmental proceeding has been instituted or a pensioner against whom any such proceeding has been instituted or continued under rule 2.2 (b) of this Volume, shall not be permitted to commute any part of his pension during the pendency of such proceedings.

(2) The portion of pension commuted by a pensioner shall be restored after the completion of a period of fifteen years from the actual date of commutation.

60. In the said rules, in rule 11.2, in clause (2),—

(1) in sub-clause (a), the words “if he draws his pension from a treasury in India or if, being resident in a colony having an account current with the Accountant-General, Central Revenues, he draws his pension from the local treasury” shall be omitted.

(2) sub-clause (b) shall be omitted.

61. In the said rules, in rule 11.3, in clause (b), sub-clause (ii) shall be omitted.

62. In the said rules, for the Annexure referred to in sub-rule (2) of rule 11.5, the following Annexure shall be substituted, namely:—

ANNEXURE
[Referred to in Rule 11.5(2)]

COMMUTATION VALUE FOR A PENSION OF RS. 1 PER ANNUM

Age next birthday	Commutation value expressed as number of years purchase	Age next birthday	Commutation value expressed as number of years purchase	Age next birthday	Commutation value expressed as number of years purchase
20	9.188	41	9.075	62	8.093
21	9.187	42	9.059	63	7.982
22	9.186	43	9.040	64	7.862
23	9.185	44	9.019	65	7.731
24	9.184	45	8.996	66	7.591
25	9.183	46	8.971	67	7.431
26	9.182	47	8.943	68	7.262
27	9.180	48	8.913	69	7.083
28	9.178	49	8.881	70	6.897
29	9.176	50	8.846	71	6.703
30	9.173	51	8.808	72	6.502
31	9.169	52	8.768	73	6.296
32	9.164	53	8.724	74	6.085
33	9.159	54	8.678	75	5.872
34	9.152	55	8.627	76	5.657
35	9.145	56	8.572	77	5.443
36	9.136	57	8.512	78	5.229
37	9.126	58	8.446	79	5.018
38	9.116	59	8.371	80	4.812
39	9.103	60	8.287	81	4.611
40	9.090	61	8.194		

Note. – This Table is effective from the 17th day of August, 2009.

63. In the said rules, in rule 11.6, in the note 2, for the word “gazetted”, the word and letter,

“Group ‘A’ or Group ‘B’ ” shall be substituted.

64. In the said rules, in rule 11.9,–

(1) in sub-rule (ii), the letters and figure “Rs. 25”, wherever occurring, the letters, sign and figure “2,500” shall be substituted.

(2) for sub-rule (v), the following sub-rule (v) shall be substituted, namely:–

“(v) The applicant shall be required to pay for medical examination such fee as may be fixed by the Government (in the Department of Health & Family Welfare) from time to time. If the examination is conducted by a single medical officer, the applicant shall himself pay the fee of the medical officer who shall retain three-fourth amount of the fee and credit the remaining one-fourth to Government but if he is originally examined by a medical board or an invaliding committee in India, he shall pay one-fourth of the fee into a Government treasury and make over the receipt for the same to the Board or Committee before examination, together with the remaining three-fourth amount of the fee in cash to be retained and divided by the members of the Board or the Committee, as the case may be, among themselves. If he is examined by a board outside India, he shall pay to the board such fee as may be required of him.”

(3) for Note 1, the following Note 1 shall be substituted, namely: –

“Note 1.–The fee fixed under this rule applies only in the case of ordinary monthly standing Medical Board and Invaliding Committee. In cases where special Medical Boards or Committees are convened at a very short notice in the interest of the applicant, the Government (in the Department of Health & Family Welfare) may fix a higher fee equal to three times the amount of fee fixed under sub-rule (v) of this rule and such fee shall also be apportioned in the same ratio as laid down in this rule”.

(4) in note 2, for the word and figure “Class IV”, the word and letter “Group ‘D’ ” shall be substituted.

65. In the said rules, in rule 11.9, in sub-rule (v), in Note 2, for the word and the figure, “Class IV” the word and letter, “Group ‘D’ ”, shall be substituted.

66. In the said rules, in rule 11.11, in note 2, for the letters and figure “Rs. 25”, wherever occurring, the “letters, sign and the figure “Rs. 2,500” shall be substituted.

67. In the said rules, rule 11.15 shall be omitted.

68. In the said rules, in rule 12.1,–

(1) Serial Nos. 2 and 4 and entries relating thereto shall be omitted.

(2) in Sr. No. 5, in column 5, for the words, “Full powers both in case of Gazetted and non-gazetted Government employees under them”, the words “Full powers in respect of Government employees under them” shall be substituted.

69. In the said rules, for rule 13.1, the following rule 13.1 shall be substituted, namely: –

“13.1. The rules in this Chapter (called "The Punjab General Provident Fund Rules, came into force on the 1st September, 1936. These rules do not apply to the Government employees who were appointed on or after the first day of January, 2004.[See proviso to rule 1.2 of Volume I(Part I) of these rules].”

70. In the said rules, in rule 13.2, –

(1) for clause (a) the following clause shall be substituted, namely: –

“(a) “Accounts Maintenance Authority” means such officer as may be appointed in this behalf by the Finance Department of the State Government.”

(2) in clause (b) the words, “and includes sterling overseas pay converted at such rate of exchange as the Central Government may prescribe in this behalf” shall be omitted.

71. In the said rules, in rule 13.3, in clause (2), for the words and figure “Class IV Employees”, the words and letter “Group ‘D’ employees”, shall be substituted.

72. In the said rules, in Chapter XIII, for the words, “Accounts Officer” wherever occurring, the words “Accounts Maintenance Authority” shall be substituted.

73. In the said rules, in rule 13.7, in sub-rule (1), in Note 1, for the words “Accountant-General”, the words “Accounts Maintenance Authority” shall be substituted.

74. In the said rules, in rule 13.9, after sub-rule (2), the following sub-rule (2-A) shall be substituted, namely: –

“(2-A) The subscription of a subscriber shall be stopped six months before his date of retirement to enable the Accounts Maintenance Authority to complete his account for final payment of balance at his credit.”

75. In the said rules, in rule 13.11, Note shall be omitted.

76. In the said rules, in rule 13.12, for sub-rule (1), the following sub-rule (1) shall be substituted, namely: –

“(1) When emoluments are drawn from a Government Treasury, recovery of subscriptions on account of these emoluments and of the principal and interest of advances shall be made from the emoluments themselves.”

77. In the said rules, in rule 13.13, –

(1) in sub-rule (4), in proviso (i) and proviso (ii), for the words and figure “Class IV employees”, wherever occurring, the words and letter, “Group ‘D’ employees” shall be substituted.

(2) in Note 1-A, after the existing provisions, the following proviso shall be added,

namely: –

“Provided that the balance at the credit of such subscriber may be paid to him after the date on which he would have retired on superannuation had he not been dismissed, removed or retired prematurely or compulsorily from the service of Government subject to the condition that an affidavit shall be obtained from him to the effect that if the appeal, review or memorial or judicial proceedings as the case may be, are decided in his favour, he shall not apply for an extension of service under the provisions of rule 3.26 of Volume I (Part I) of these rules.”

78. In the said rules, in rule 13.13, Note 2 shall be omitted.

79. In the said rules, in rule 13.14,–

(1) in sub-rule (1), in clause (a),–

(a) in sub-clause (ii),–

(i) in item (2), for the words “technical or specialized courses” the words

“technical, specialized or professional courses” shall be substituted

(ii) item (3) shall be omitted.

(iii) for item (4), the following item (4) shall be substituted, namely: –

“(4) The pre-sea training courses of recognized institutions for prospective navigation officers on merchant ships.

(b) in sub-clause (vi), for the word and figure “Class IV”, wherever occurring, the

word and letter “Group ‘D’” shall be substituted.

(c) after sub-clause (vi), the following sub-clause (vii) shall be inserted, namely:–

“(vii) refundable advance up to one month’s pay for any genuine purpose, other than those mentioned in this rule, may be granted to a subscriber from his Fund Account to be recovered in twelve equal monthly instalments.”

(d) in clause (d), for the words and figures “three months’ pay or Rs. 500, whichever is greater, and shall in no case exceed half the amount at the credit of the subscriber in the fund” the words “three months’ pay or half the amount at the credit of the subscriber in his Fund Account, whichever is less” shall be substituted.

(2) in sub-rule (2), note 3 shall be omitted.

80. In the said rules, rules 13.16 to 13.27-A, shall be omitted.

81. In the said rules, in rule 13.28, Explanation 1 shall be omitted.

82. In the said rules, in rule 13.28A, in sub-rule (2), in clause (i) –

(1) for the words and figures “Class I”, “Class II”, “Class III” and “Class IV” the words and letters “Group ‘A’ ”, “Group ‘B’ ”, “Group ‘C’ ” and “Group ‘D’ ” shall, respectively be substituted.

(2) second proviso shall be omitted.

83. In the said rules, rule 13.29-B shall be omitted.

84. In the said rules, in rule 13.29(D),—

(1) for sub-rule (2) the following sub-rule (2) shall be substituted, namely:—

“Only one advance shall be allowed for the construction of a house at any place”

(2) for sub-rule (3) the following sub-rule (3) shall be substituted, namely:—

“(3) Any sum withdrawn by the subscriber with the sanction of the competent authority shall not exceed three-fourths of the credit balance in his Fund Account.”

(3) sub-rule (4) shall be omitted.

85. In the said rules, in rule 13.29 (E),—

(1) in sub-rule (1), in clause (ii), for the words “technical or specialized courses” the words “technical, specialized or professional courses” shall be substituted.

(2) for sub-rule (2), the following sub-rule (2) shall be substituted, namely:—

“(2) Any sum withdrawn by the subscriber with the sanction of the competent authority shall not exceed three-fourths of the credit balance in his Fund Account.”

(3) for sub-rule (4), the following sub-rule (4) shall be substituted, namely: —

“(4) After the withdrawal has been made by the subscriber concerned, the sanctioning authorities will satisfy themselves within six months of withdrawal that the conditions mentioned above are fulfilled.

(4) in Note 2, for the existing item (xiii), the following item shall be substituted, namely: –

(xiii) The pre-sea training courses conducted by recognized institutions for prospective navigation officers on merchant ships.

86. In the said rules, in rule 13.29(F),–

(1) for the clause (1) the following clause (1) shall be substituted, namely: –

“(1) Any sum withdrawn by the subscriber with the sanction of the competent authority shall not exceed three-fourths of the credit balance in his Fund Account.”

(2) Note 1 below clause (1) shall be omitted.

(3) in clause (3), for the words, “Accounts Officer through the sanctioning authority” the words, “Accounts Maintenance Authority” shall be substituted.

(4) the clause (7) shall be omitted.

(5) in the Note below clause (8), the words, “or if sanctioned before that date, the case is received in audit office for the issue of authority for payment after that date” shall be omitted.

87. In the said rules, in rule 13.29(G), for the clause (1), the following clause (1), shall be substituted, namely:–

“(1) Any sum withdrawn by the subscriber shall not exceed three-fourths of the credit balance in his Fund Account.”

88. In the said rules, in rule 13.29(H), the following rule shall be substituted, namely: –

“13.29 (H). (1) A non-refundable advance may be granted to a subscriber any time, after the completion of 12 years of service, from the amount standing to his credit in the Fund, at the discretion of the competent authority mentioned in Annexure-E for purchasing a motor car or for repaying a loan already taken by him for the purpose, subject to the following conditions:–

- (i) the amount of withdrawal shall be limited to Rs. 3,50,000/- or seventy-five per cent of the actual price of a new car or three-fourth of the amount standing to the credit of the subscriber in General Provident Fund, whichever is the least;
- (ii) for purchasing a second hand car, the amount of withdrawal shall be limited to Rs. 3,50,000/- or seventy-five percent of the depreciated value of the car or three-fourth of the amount standing to the credit of the subscriber in General Provident Fund, whichever is the least;

Note.– withdrawal under this rule shall be allowed only on one occasion.

(2) A non-refundable advance may be granted to a subscriber any time, after the completion of 5 years of service, from the amount standing to his credit in the

Fund, at the discretion of the competent authority mentioned in Annexure-E for purchasing a personal computer/laptop subject to the condition that the amount of withdrawal shall be limited to Rs. 60,000/- or the actual price of the computer/laptop or one-half of the amount standing to the credit of the subscriber in General Provident Fund, whichever is the least.”

89. In the said rules, in rule 13.29(II), for the figures, letters and word “13.29-H and 13.29-I” the figures, letters and word “13.29-H, 13.29-I, 13.29-J and 13.29-K” shall be substituted.

90. In the said rules, in rule 13.29-J,—

(1) in sub-rule(i),—

(a) for the words, ‘Heads of the Department’ the words, “Accounts Maintenance Authority” shall be substituted;

(b) for the clauses (a) and (b), the following clause shall be substituted,

namely: —

“(a) The amount of withdrawal is limited to Rs.45,000 in the case of Motor-Cycle/Scooter and Rs.25,000 in the case of Moped or one-half of the amount standing to the credit of the subscriber in the Fund or actual cost of the vehicle, whichever is the least.”

(2) in sub-rule (ii), in clause (b), for the letters and figure, “Rs. 250”, the letters and

figure, “Rs. 3,500” shall be substituted.

(3) the sub-rule (iv) shall be omitted.

91. In the said rules, the following rule 13.29-K, shall be inserted, namely, –

“13.29-K. A non-refundable advance not exceeding ninety per cent of the amount at the credit of the subscriber in the Fund may be granted by the competent authority mentioned in Annexure-E at any time during the final year of retirement of the subscriber to enable the subscriber to make a plan for proper utilization of the savings in his Fund Account subject to the condition that such advance must be applied for at least six months before the date of retirement of the subscriber.”

92. In the said rules, the following rule 13.29-L, shall be inserted, namely, –

“13.29-L. When a subscriber is dismissed, removed or retired prematurely or compulsorily from the service of Government but has appealed against such dismissal, removal, premature or compulsory retirement, he may be sanctioned non-refundable advances like other subscribers provided that no advance shall be sanctioned to a subscriber who has attained an age at which would have retired on superannuation had he not been dismissed, removed or retired prematurely or compulsorily from the service of Government.”

93. In the said rules, in rule 13.31, in sub-rule (2), the words “or policy”, “assigned, reassigned or delivered” and “or reassignment or delivery” shall be omitted.

94. In the said rules, rule 13.33 shall be omitted.

95. In the said rules, after rule, 13.6, the following rule 13.37 shall be added, namely: –

“13.37. Subject to the provisions of rules in this chapter, a competent authority may specify detailed procedure for maintenance of General Provident Fund Accounts of the Government employees. Till such procedure is specified, the General Provident Fund Scheme issued by the Government on the 2nd day of May, 1989, as amended from time to time, shall continue to apply.

96. In the said rules, for Annexure B, the following Annexure B shall be substituted, namely:–

“ANNEXURE-B
[See Note 2 below Rule 13.14].

List of authorities competent to sanction temporary advances under the Punjab General Provident Fund Rules.

Sr. No.	Power	To whom delegated	Extent
1	2	3	4
1.	To grant temporary advance to the Government employees other than Group ‘D’ employees from their General Provident Fund	Heads of Departments.	Full powers subject to the conditions laid down in rule 13.14 and in Annexure-D provided that the amount of the advance does not exceed two-thirds of the amount at the credit of the subscriber in the Fund.
		Accounts Maintenance Authority.	Full powers subject to the conditions laid down in rule 13.14 and in Annexure-D provided that the amount of the advance does not exceed half of the amount at the credit of the subscriber in the Fund.

3.	To sanction refundable advances to Group 'D' employees from their General Provident Fund Accounts.	Head of Office/ Accounts Maintenance Authority.	Full powers subject to the conditions laid down in Rule 13.14 and in Annexure-D to this Chapter provided that the amount of the advance does not exceed two-thirds of the amount at the credit of the subscriber in the Fund
----	--	--	--

Note.—In those cases where Accounts Maintenance Authority is lower than the District Head of the Office, the powers of the Head of the Department mentioned above may also be exercised by that District Head of the Office, if so authorised by the Head of the Department, through a general or special order. A copy of such order shall invariably be sent to the Department of Finance and the Accountant General, Punjab.

97. In the said rules, for Annexure E, the following Annexure-E shall be substituted, namely: —

“ANNEXURE-E

[See Rules 13.29-D, 13.29-E, 13.29-F, 13.29-G, 13.29-H, 13.29-I, 13.29-J and 13.29-K]

List of authorities competent to sanction final withdrawals under the Punjab Provident Fund Rules

Sr. No.	Power	To whom delegated	Extent
1	2	3	4
1.	To grant non-refundable advances to Government	Heads of Departments.	Full powers subject to the conditions laid down in the rules and provided further that the amount of advance does not exceed three-fourths of the

	employees other than Group D' employees from their General Provident Fund Accounts.		amount at the credit of the subscriber in the Fund.
		Accounts Maintenance Authority	Full powers subject to the conditions laid down in the rules and provided further that the amount of advance does not exceed half the amount at the credit of subscriber in the Fund.
2.	To grant non-refundable advances to Group 'D' employees from their General Provident Fund Accounts.	Head of the Office/ Accounts Maintenance Authority	Full powers subject to the conditions laid down in the rules and provided further that the amount of advance does not exceed three-fourths of the amount at the credit of the subscriber in the Fund.
3.	To make final payment of the balance at the credit of a Government employee in his General Provident Fund Account.	Heads of Department	Full Powers subject to the conditions laid down in the rules.
		Head of the Office/ Accounts Maintenance Authority	Full powers in the case of Group 'D' Government employees subject to the conditions laid down in the rules.
4.	To sanction ninety percent non-refundable advance under rule 13.29-K.	Heads of Departments	Full powers subject to the conditions laid down in the rules.
		Heads of the Offices/ Accounts Maintenance Authority.	Full powers in the case of Group 'D' Government employees subject to the conditions laid down in the rules.

Note.—In those cases where Accounts Maintenance Authority is lower than the District Head of the Office, the powers of the Head of the Department

mentioned above may be exercised by that District Head of the Office, if so authorised by the Head of the Department, through a general or special order. A copy of such order shall invariably be sent to the Department of Finance and the Accountant General, Punjab.

98. In the said rules, Chapter XIV shall be omitted.

99. In the said rules, in Appendix 6, in para 2, sub-paras (7) to (13) shall be omitted.

100. In the said rules, in Appendix VII,—

(1) in para 8, for existing sub-para (2), the following sub-para (2) shall be substituted, namely: —

“(2) The benefits admissible from the Savings Fund shall be determined by the Punjab Government from time to time. A Table showing the amount to be credited to the accounts of members of the scheme on account of Savings Fund along with the benefit of interest, shall be issued by the Government on yearly basis.

(2) in para 10, the words “or Contributory Provident Fund”, wherever occurring, and the words “as the case may be” shall be omitted.

101. In the said rules, forms P.F. 3 to P.F 8 shall be omitted.

Principal Secretary to Government of Punjab,
Department of Finance.